



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Decisions

TO BE TAKEN DURING JANUARY 2020

LANCASTER CITY COUNCIL

FORTHCOMING DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Leader and Cabinet Member	Priorities Update	14 January 2020
Cabinet Member with particular responsibility for Finance	Corporate Fees & Charges Policy Review	11 February 2020
Cabinet Member with particular responsibility for Planning Policy	Residential Conversions and Houses in Multiple Occupation Supplementary Planning Document	14 January 2020

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member with particular responsibility for Resources	Job Evaluation Project - Briefing & implementation of Outcome	14 January 2020
Leader and Cabinet Member	Eden Project North	14 January 2020
Cabinet Member with particular responsibility for Finance	Morecambe Winter Gardens	14 January 2020
Cabinet Member with particular responsibility for Finance	Investment Proposals	14 January 2020

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Erica Lewis (Leader), Kevin Frea (Deputy Leader), Dave Brookes, Tim Hamilton-Cox, Janice Hanson, Caroline Jackson, Jean Parr, John Reynolds, Alistair Sinclair and Anne Whitehead

Kieran Keane
Chief Executive

Publication Date: 16 December 2019

Decision to be taken by Cabinet

ITEM FOR DECISION:	Priorities Update
DIRECTORATE:	Chief Executive
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Leader and Cabinet Member
REASON KEY DECISION:	Community Impact
DECISION TO BE MADE:	To consider referring Cabinet's draft outline priorities to Council, to inform budget and other strategic decisions if approved.
DATE OF CABINET MEETING	14 January 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Jez Bebbington, Executive Support Manager Tel: 01524 582011 jbebbington@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Corporate Fees & Charges Policy Review
DIRECTORATE:	Corporate Services
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	A review of the existing policy will be undertaken, through which Cabinet can determine any specific aspects or areas for action, as appropriate.
DATE OF CABINET MEETING	11 February 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Thompson, Chief Financial Officer (Head of Finance & Section 151 Officer) Tel: 01524 582603 pthompson@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Residential Conversions and Houses in Multiple Occupation Supplementary Planning Document
DIRECTORATE:	Economic Growth and Regeneration
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Planning Policy
REASON KEY DECISION:	N/A
DECISION TO BE MADE:	Members are asked to consider the Draft SPD and approve progress through the statutorily defined consultation/adoption process as a Supplementary Planning Document.
DATE OF CABINET MEETING	14 January 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	Residential Conversions and Houses in Multiple Occupation Supplementary Planning Document Equality Impact Assessment Form.docx Report to Cabinet.docx
OFFICER CONTACT DETAILS:	Fiona Clark, Planning Officer (Policy) fjclark@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Job Evaluation Project - Briefing & implementation of Outcome
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraphs 1 & 2 of Schedule 12a of the Local Government Act 1972 <i>(1) Information relating to any individual</i> <i>(2) Information which is likely to reveal the identity of an individual</i>
DIRECTORATE:	Corporate Services
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Resources
REASON KEY DECISION:	N/A
DECISION TO BE MADE:	A decision is required to go ahead with briefing and implementation of the outcome of the job evaluation project. The organisation has committed to sharing outcomes to all staff by Feb 2020, with implementation of any changes to pay and grading in April 2020.
DATE OF CABINET MEETING	14 January 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	Exempt
OFFICER CONTACT DETAILS:	Jayne Cordley-Williams, Head of Human Resources Tel: 01524 582179 jcwilliams@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Eden Project North
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Chief Executive
WARD:	Poulton Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Leader and Cabinet Member
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To consider the latest progress on Eden Project North in partnership with Eden Project International Ltd.
DATE OF CABINET MEETING	14 January 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	Exempt
OFFICER CONTACT DETAILS:	Kieran Keane, Chief Executive Tel: 01524 582066 kkeane@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Morecambe Winter Gardens
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Director for Economic Growth and Regeneration
WARD:	Poulton Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To agree the principle of providing a loan to Morecambe Winter Gardens in order that they are able to continue with development plans and attract heritage funding for further improvements.
DATE OF CABINET MEETING	14 January 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	Exempt
OFFICER CONTACT DETAILS:	Thomas Brown Tel: 01524 582326 tbrown@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Investment Proposals
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Economic Growth and Regeneration
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To consider a property investment acquisition in line with the property investment strategy approved at Council. The options, options analysis, including risk assessment and officer preferred option, will be set out in the exempt report
DATE OF CABINET MEETING	14 January 2020
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	Exempt
OFFICER CONTACT DETAILS:	Paul Rogers, Senior Regeneration Officer Tel: 01524 582334 progers@lancaster.gov.uk